Application for Empanelment of expert agency for organizing Capacity Building Programmes for export promotion

1. Name of the Agency :
2. Registered as society/NGO/Company/any other:
3. Specify in case of any other:
4. Year of establishment :
5. GSTIN:
6. Complete postal address:
7. Phone number:
8. Website/Mail id:
9. Name of authorised person:
10. Mobile no.:
11. email id:
12. Details of activities pertaining to export promotion e.g. capacity building programmes on export procedures, GST, FTAs etc. undertaken in past 2 years

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of Organization where activity/event undertaken</th>
<th>Subject covered</th>
<th>No. of participants</th>
<th>Date of the event</th>
<th>Expenditure incurred (INR)</th>
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13. Declaration: I hereby, solemnly declare that information provided by me in the form is true to the best of my knowledge and belief. I understand that candidature of our agency is subject to the conditions laid down by the Council. I further declare that agency is not involved in any criminal case and/or no such case is pending against it in any court of law. I understand that our agency may be debarred from participating in any of the Council’s activities/events in case any of the above information is found false/misleading.

Signature

Authorised Person

Seal
Scope of work:

1. Organizing one-day seminars/workshops/symposiums/awareness programs etc. in various districts of Uttar Pradesh for existing/prospective exporters and artisans.

2. To arrange subject experts, inviting participants (minimum 70 including all) on behalf of Uttar Pradesh Export Promotion Council

3. All arrangements including venue, light & sound system, stationary, refreshment, photography, publicity of the event etc. will have to be made by the agency.

4. In case of any dispute, the decision of UPEPC will be treated as final.

Financial offer:

The Agency should provide financial offer for conducting one such program alongwith the application.